



Spring 2023 Service-Learning Plan Agreement

Section I: Student Data

Student's Name: _____

Email: _____ Telephone Number: _____

Section II: Service Site

Service Site Name: _____

Contact/Supervisor Name: _____

Service Site Address: _____

Email: _____ Telephone Number: _____

Section III: Course Data

Year/Semester: _____ Course Title: MATH 149S

Faculty Name: _____

Learning Activity (list your primary activities/responsibilities at the Learning Site):

Learning Objectives – Through this course students will:

Planned Number of Service Hours: _____ Start Date: _____ End Date: _____

Student Guidelines and Provisions

1. I understand and acknowledge that there are potential risks associated with this service-learning experience, some of which may arise from **(a)** my assigned tasks and responsibilities, **(b)** the Service Site location, **(c)** the physical characteristics of the Service Site, **(d)** the amount and type of criminal activity or hazardous materials at or near the location of the Service Site, **(e)** any travel associated with the service, **(f)** the time of day when I may be present at the Service Site, **(g)** the criminal, mental and social backgrounds of the individuals I will be working with or serving, and **(h)** the amount of supervision I will receive. I further understand and acknowledge that my safety and

well-being are primarily dependent upon my acting responsibly to protect myself from personal injury, bodily injury or property damage.

2. I acknowledge all related risks, both known or unknown to me, of my participation in this activity, including any travel to, from and during the activity. **I understand that I may stop participating at any time if I believe the risks become too great.**
3. While participating in this service-learning activity, I will **(a)** exhibit professional, ethical and appropriate behavior; **(b)** abide by the Service Site's rules and standards of conduct, including wearing any required personal protective equipment; **(c)** participate in all required training; **(d)** complete all assigned tasks and responsibilities in a timely and efficient manner; **(e)** request assistance if I am unsure how to respond to a difficult or uncomfortable situation; **(f)** be punctual and notify the Service Site if I believe I will be late or absent; and **(g)** respect the privacy of the Service Site's clients.
4. While participating in this service-learning activity, I will not **(a)** conduct my service activities under the influence of drugs or alcohol; **(b)** give or loan money or other personal belongings to a client; **(c)** make promises to a client I cannot keep; **(d)** give a client or representative a ride in my personal vehicle; **(e)** engage in behavior that might be perceived as harassment of a client or Service Site representative; **(f)** engage in behavior that might be perceived as discriminating against an individual on the basis of their age, race, gender, sexual orientation, physical and/or developmental or intellectual capacity or ethnicity; **(g)** engage in any type of business with clients during the term of my placement; **(h)** disclose without permission the Service Site's proprietary information, records or confidential information concerning its clients; or **(i)** enter into personal relationships with a client or Service Site representative during the term of my placement. I understand that the Service Site may dismiss me if I engage in any of these behaviors.
5. While participating in this learning activity, I will expect the following from the Learning Site. They will (a) exhibit professional, ethical, and appropriate behavior; (b) not engage in behavior toward me that might be perceived as harassment or discriminatory due to my age, race, gender, sexual orientation, mental capacity, or ethnicity; (c) not pursue, coerce, or otherwise suggest that a personal relationship is expected or desired.
6. I agree to contact the University's Administrator of Environmental Health & Safety, Risk Management at 559.278-6910 if I believe I have been discriminated against, harassed or injured while engaged in this service activity. Please call Campus Police after hours at 559.278-8400.
7. I understand and acknowledge that neither the University nor the Service Site assumes any financial responsibility in the event I am injured or become ill as a result of my participating in this learning activity. I understand that I am personally responsible for paying any costs I may incur for the treatment of any such injury or illness. I acknowledge that the University recommends that I carry health insurance.

General Provisions:

1. The Service Site agrees to provide an orientation that includes a site tour; an introduction to staff; a description of the characteristics of and risks associated with the Service Site's operations, services and/or clients; a discussion concerning safety policies and emergency procedures; and information detailing where students check-in and how they log their time. They will also provide applicable training and safety equipment that may be necessary.
2. The Service Site should notify the University as soon as is reasonably possible of any injury or illness to a student participating in a learning activity by calling 559.278-6910 or 559.278-8400.
3. The Service Site and the University will meet upon request or as necessary to resolve any potential conflicts and to facilitate a mutually beneficial experience for all involved. If it is determined that the service-learning placement fails to be in the best interest of the scholar, service site, and/or California State University, Fresno, either party (the university or the service site) may terminate this particular service-learning placement upon giving written notice as soon as reasonably possible to the other party.
4. The Service Site may dismiss a student if the student violates its standards, mission or goals. The Service Site will notify the University as soon as reasonably possible of the student's dismissal.

I have read, understand and agree to comply with these guidelines.

Student Signature: _____

Date: _____

Student Name (please print): _____

Service Site Supervisor Signature: _____

Date: _____

Service Site Supervisor Name (please print): _____

Faculty Signature: _____

Date: _____

Faculty Name (please print): _____

If student is under the age of 18 please complete

Parent/Guardian Name: _____

Date: _____

Parent/Guardian Signature: _____

Updated 8/18/22

COVID-19
ACKNOWLEDGEMENT OF
RISK

(To be completed only by students taking part in
on-site experiential learning placements for
academic credit)

Activity: Experiential Education Course/ Service-Learning

Course Number: Math 149S **Semester/Year:** _____

Experiential Learning Site Name:

Experiential Learning Site Address:

Street Address City State
ZIP

STUDENT has voluntarily elected to participate in an Experiential Education-Service Learning Course and to serve at an on-site Experiential Learning Site (hereinafter referred to as the "ACTIVITY"). STUDENT is free to opt out of continuing at the ACTIVITY at any time and inform the University of that decision.

DISCLOSURES

In electing the ACTIVITY, STUDENT understands, recognizes and has taken into account the following:

- Since in or about January 2020, there has existed and continues to exist a nationwide pandemic commonly referred to as the COVID-19 pandemic.
- COVID-19 is highly contagious, and capable of widespread person-to-person transmission.
- During the ACTIVITY, STUDENT may come into contact with individuals at the Experiential Learning Site who have contracted COVID-19 or who might otherwise be contagious. This may include patients, particularly if the Experiential Learning Site is a clinical health care facility, communal living facility or correctional facility,
- During the ACTIVITY, STUDENT may be exposed to and/or contract COVID-19.
- There is and can be no guarantee that STUDENT will not be exposed to or contract COVID-19 during the ACTIVITY.
- California State University, Fresno makes no representations and can give no assurances about the degree to which STUDENT may be exposed to COVID-19 during the ACTIVITY.
- California State University, Fresno makes no representations and can give no assurances about the risk or probability that STUDENT may contract or transmit COVID-19 during the ACTIVITY.
- California State University, Fresno makes no representations and can give no assurances about the practices, measures or methods employed or adopted by the Experiential Learning Site related to the COVID-19 pandemic, or the sufficiency and adequacy of those practices, measures or methods.

- Notwithstanding any practices, measures or methods employed or adopted by the Experiential Learning Agreement, there will still be a risk and possibility of contracting or transmitting COVID-19 during the ACTIVITY.

ACKNOWLEDGEMENT OF RISK

STUDENT is aware of the risks associated with the pandemic which includes but are not limited to physical or psychological injury, pain, suffering, contagiousness, illness, temporary or permanent disability, economic or emotional loss, and/or death. STUDENT understands that these injuries or outcomes may arise from STUDENT's own or other's actions, inaction, or negligence.

STUDENT acknowledges that they MUST take COVID-19 Training provided by the CSU System, prior participating in the ACTIVITY. (This training will be sent to students en masse via Canvas.)

STUDENT acknowledges their personal responsibility to comply with local, state and federal COVID-19 guidelines and orders, which include directives regarding the use of face coverings, and social/physical distancing.

STUDENT has read and understands this document, and is signing it freely and voluntarily. No other representations concerning the legal effect of this document have been made to STUDENT.

STUDENT certifies that they are at least 18 years of age.

STUDENT Signature: _____

STUDENT Name (print): _____

Date: _____